



VIRTUAL MEETING CODE OF CONDUCT

We thank you for joining our virtual meeting. Pick n Pay Medical Scheme is committed to providing a safe, productive and welcoming environment for all meeting participants.

We therefore request that you adhere to the following when joining a scheme virtual meeting:

- Please join the meeting on time
- Sign in with your full name so that we are able to record attendance accurately.
- Mute your microphone when you are not speaking.
- Because this is an audio-based meeting, your voice acts as your physical presence. Be considerate when you speak. Be courteous, respectful and refrain from interrupting the speaker.
- If you would like to speak, use the "Raise Hand" feature. Then unmute yourself after you are called on.

We appreciate your co-operation in this regard.